To:

TO BE COMPLETED BY JOB STEWARD

TO BE COMPLETED BY LOCAL PRESIDENT OR HIS/HER DESIGNEE Date:



AT&T Mobility

REQUEST FOR FORMAL GRIEVANCE MEETING	
1. <u>Name of Grievant(s)</u> :	
2. <u>Date of Informal Meeting with Management</u> :	
3. <u>Company Representative(s) in Attendance</u> : (Note Spokesperson with a checkmark✓)	
4. <u>Union Representative(s) in Attendance</u> :	
5. <u>Grievant(s) in Attendance</u> :	
6. <u>Issue Involved/Contract Section Involved</u> :	
7. <u>Date Grievance Occurred</u> :	
8. <u>Meeting Requested</u> : Date: Time: Place:	
9. <u>Union Representative who will attend</u> :	
10. <u>Grievant(s) who will attend</u> :	
11. Reply to Request should be directed to: Name: Address:	
12. Additional Information Relevant to Grievance:	
13. <u>Reply to request should be directed to:</u> Name: Address:	
Signature	

<u>Note</u>: This form must be filed with the Operations Manager within fourteen (14) days following the Informal meeting.